

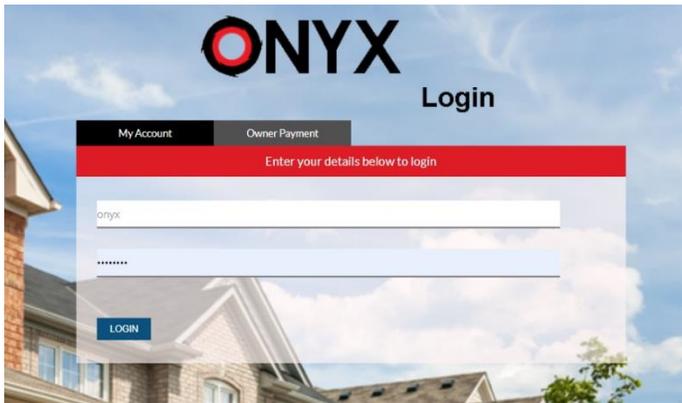
ONYX Basics

Log In – View Association Summaries – View Per Case Balances – View Case Details

This quick-start, basics of ONYX, guide will help you log in, make use of the [Home] screen – for association summaries, the [Cases] screen – for case summaries, and the [case details] screen – for individual case information. Let's begin.

Log in to ONYX

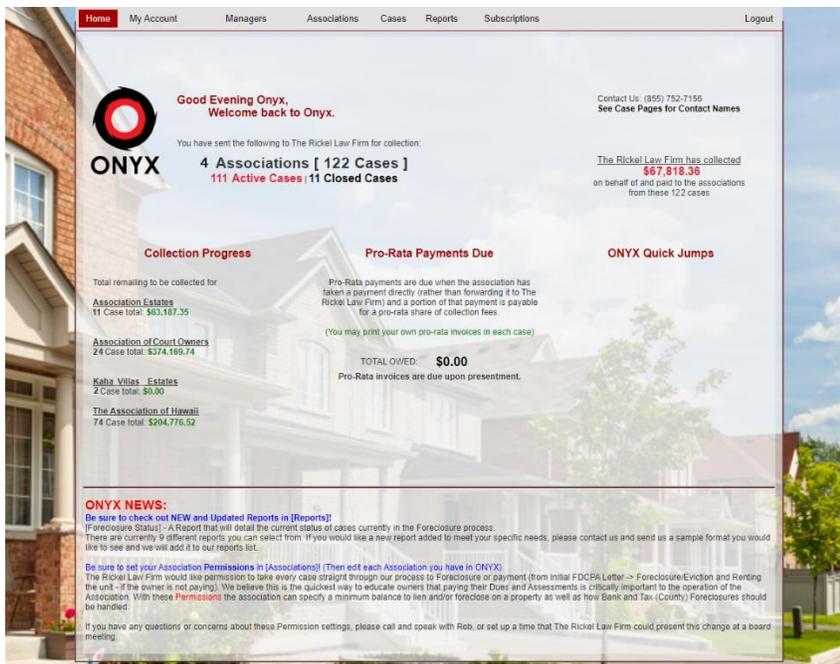
<https://www.onyxanywhere.com>



Note: For quick access to ONYX in the future, allow your browser to save your user name and password

- Enter username and password. (Available from Rickel Law)
- First-time users must create a new password (6+ characters)

View Association Summaries on Home Screen



Items on Home screen:

- Total associations, active cases and closed cases
- Current amount collected for your association(s)
- Collection Progress association delinquency totals
- Pro-rata payment due listing

View Per Case Balances

Case Listing for onyx
Listing all cases accessible to Hawaii
Search for and access all cases in ONYX from here. Click on the owner name to see case details.

Search Cases
Enter data in up to two of the search fields and press [Search] to search for a case.

Search Results: Show All Searched Cases (122) | Active Cases (111) | Closed Cases (11)

ID	Name	Association	Process	Status	Balance	Lawsuit	Legal Rep.
HI-KE-A138D75-10	Lot 5 2020-06-30 Namara, Tricia	Kaha Villas Estates	NEW	STAGING	\$1,308.59		
HI-ACO-A134A12932D91-104	Apartment 2-T 2020-04-01 Kane, Jaclyn Mich	Association of Court Owners	LIEN	In Process	\$5,095.22		
HI-ACO-A133D91-60	Apt 34 2020-04-01 Hill, Robert W	Association of Court Owners	LIENPEN	Payment Plan	\$2,428.87		
HI-ACO-A132D91-103	Apt 2D 2020-04-01 Dic, Corey	Association of Court Owners	LIENPEN	In Process	\$6,244.99		
HI-AH-A125D79-719	Apartment 34 2020-02-12 Vandrise, Thom	Association of Hawaii	LIENPEN	In Process	\$8,535.45		
HI-AH-A132D79-99	Apartment 32 2020-02-10 Bentley, Ricard	Association of Hawaii	LIENPEN	In Process	\$18,251.66		

Items on Cases screen:

- Open cases listed oldest to newest
- Click column header to reorder list
- List all closed, all open, or both
- Search fields will filter the case list
- Jump to case details with hyper-linked owner names

View Case Details

Case HI-ACO-A135A12909-104
(Assoc Case No: 06213-191) | In Process

Current Process Step: Lien Recorded (Hover over any Step number to see the step name)

Snapshot Bar	Last Contact	Date	Last Researched	Date	Case Stats	Collected
2020-04-01	Created	Assoc	04/01/2020	Land Records	04/01/2020	0 Payments
	Reviewed	Owner/Rep	06/11/2020	Case Balance	06/11/2020	0 Association
	Unassigned	Rentier	No Contact	Current Owner	00/11/2020	0 Assoc Lien(s)
	Condo	Bank/Seller	No Contact	Mailing Address	04/01/2020	1 ONYX Lien(s)
						0 Collector
						\$0.00

Managed by: Hawaii
Association: Association of Court Owners
Collector: The Rickel Law Firm

Owner: Jaclyn Micmaru
Email: (808) 555-5555

County: Honolulu
Address: 91-11 Puaha St Apt 8T
Ewa Beach, HI 96706
Mailing Address: Same as Above
Tax ID: 1-9-1-551-099-019

Attorney Information
NO Attorney Assigned

Case Bankruptcy Information

Balance Information
Current Balance (with The Rickel Law Firm Fees): \$5,095.22

Freq	Charge Type	Recurring Fees Assigned	Description	Amount	Date Due	Months Assessed
Monthly	Dues	Maintenance Fee		\$ 540.00	1	Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec
Monthly	Late Fee	late fee		\$ 2.00	15	Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec
Monthly	Collection Fee	Collection administration fee		\$ 58.00	4	Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec

Linked Cases (0) | Linked Balance: \$0

Case Note History:
2020-09-22 11:29:55 SYG:all Document A135A12932D91-104-11212059-0-134250Parage200919.pdf uploaded to Case.
2020-09-19 14:21:34 SYG:all Case Edited: Case Process changed from LIENPEN

Items on Case Details screen:

Full Case Information including:

- Snapshot status and process bar
- Owner and property information
- Accounting and association fees
- Case notes (users may add notes)
Click [+Add/Search] button
- Created and Archived Documents (users may upload to archived)
- Instant admin contact via Sidebar

You are now able to log in to ONYX and grab (print screen) the most useful collections data for board meetings and delinquency reviews. ONYX has MUCH more, but this will get you started!